



Expression of Interest – RFP Solar System Installation **Perth-Andover Electric Light Commission**

INTRODUCTION

The Perth-Andover Electric Light Commission invites qualified companies to submit proposals for the supply and installation of a small solar system in our community. We aim to explore the benefits of renewable energy generation and leverage our electrical distribution utility to support green initiatives in our community.

This project will serve as a proof-of-concept to assess the benefits and capacity of solar generation in our community, with the potential for future expansion.

Scope of Work

Proposals should include the following information:

- a. Budget: The budget for this proof-of-concept project is set between \$150,000 and \$200,000 for the capital installation of the system.
- b. Site Selection: The final site for installation will be determined in consultation with the municipality.
- c. Battery System: Contractors may incorporate an option for an onsite battery system for this project.
- d. Permits and Certifications: The utility will obtain all necessary permits, licenses, and certifications.
- e. Company Information: Provide background information on your company, relevant experience, and a list of similar projects completed. Include references.
- f. Project Timeline: Detail the proposed start and completion dates for the project.
- g. Technical Specifications: Provide comprehensive technical specifications for the proposed project, including generation capabilities, monitoring, and a financial analysis of system benefits.
- h. System Commissioning: Include commissioning services and training for municipal representatives.
- i. Warranty: Specify the warranty offered for all components of the system.
- j. Additional Information: Contractors are encouraged to provide any other relevant information that will aid in understanding their proposal.

Budget Proposals

- a) **Materials Only** - Pricing Option (must include installation instructions)
- b) **Turnkey** – Supply and Install System
- c) **Battery System Option:** Include an option price for the battery system if proposed.

HST to be shown separately.

EVALUATION

The Perth-Andover Electric Light Commission reserves the right to reject any or all proposals. The lowest-priced proposal will not necessarily be accepted.

Proposals will be evaluated and scored based on the following criteria:

- Price
- Generation capabilities
- Warranty
- Contractor experience
- Detailed examples of similar projects completed.

APPENDICES

Include technical supporting documents, references, warranty information, and technical specifications as appendices to support your proposal.

DEADLINE FOR SUBMISSION

The deadline for submission is Thursday, July 6, at 11:00 a.m. Proposals may be submitted via Mail, Email, or Delivery:

Solar RFP
Perth-Andover Electric Light Commission
1131 West Riverside Drive
Perth-Andover, N.B.
E7H 5G5
ATTENTION: Dan Dionne

FAX: (506) 273-4947

Email: dan@vilsv.ca

FURTHER INFORMATION

For additional information, please contact Dan Dionne at dan@vilsv.ca.

We appreciate your interest and look forward to receiving your proposals.