

# Southern Victoria Village Council Meeting Minutes

Monday, August 14, 2023 – Village Office

1. Mayor McLaughlin called the meeting to order.
2. Present: Mayor McLaughlin; Councillors - Sheila Cummings, Todd McGuire, Sheldon Shaw, Tami McPhail, Sara Plant, and CAO Dan Dionne.
3. No conflicts of interest were declared.
4. Councillor Cummings **MOVED** to accept the minutes of the July 10<sup>th</sup> minutes as presented. **SECONDED by** Councillor Plant. **MOTION CARRIED**
5. No delegations.
6. Unfinished Business
  - a) **Health Committee meetings with Horizon Health** – CAO gave an overview of the meetings held July 12<sup>th</sup> and August 10<sup>th</sup>. 18 action items have been developed. There were also meetings held with Victoria Glen Manor to discuss plans for their facility.
  - b) **October Election** – CAO confirmed that Ward 2 will be part of the October 23 by-election
  - c) **RSC Strategic Plan & Ignite** – Mayor McLaughlin gave an update on the most recent RSC Meeting.
  - d) **Local Governance Commission** – CAO provided a slide of information on the structure and functions of the Local Governance Commission
  - e) **Circular Materials – Recycling** – CAO gave an update on the process for opting-in to the Circular Materials program.
  - f) **Housing Application Approval – VGM** – CAO provided an update on the funding approved for housing units through the Rapid Rural Workforce Housing Pilot. Anticipated start date of construction is June 2024.
  - g) **Housing Strategy Draft** – CAO gave a review of this draft strategy.
7. Correspondence
  - a) **2025-2026 Provincial/Municipal Highway Plan** – CAO explained that DTI is looking for feedback by the end of September on areas Council would like to see improved.
  - b) **Policing Engagement Request** – Public Safety Canada is holding a virtual engagement session on August 22. CAO will send a link to anyone interested in attending.

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## 8. Reports

- a) **Municipal Department Report** - CAO gave an update on the current administrative, public works and recreation projects.
- b) **Fire Department Report** – CAO gave an update on the activities at the Fire Department.
- c) **Financial Reports** – CAO reviewed the reports that were included in the Council package
- d) **Council Reports** – Council members provided updates on meetings and other community events and activities.

## 9. By-laws

## 10. Motions & Notices of Motions

### a) **Motion 16-23 Solar Project Tender**

Councillor Cummings **MOVED** the approval to direct staff to develop a final agreement based on the request for proposal received. **SECONDED** by Councillor McPhail. **MOTION CARRIED**

### b) **Motion 17-23 Third & Final Reading: Dangerous/Unsightly Premise By-law S-1**

Councillor Cummings **MOVED** the approval of the reading of entirety of the Dangerous or Unsightly Premises By-Law S-1. **SECONDED** by Councillor Plant. **MOTION CARRIED**

Councillor Cummings **MOVED** the approval of the third and final reading of the Dangerous or Unsightly Premises By-Law S-1. **SECONDED** by Councillor Shaw. **MOTION CARRIED**

### c) **Motion 18-23 Housing Accelerator Application**

Councillor McPhail **MOVED** the approval for staff to apply for funding under the Housing Accelerator Fund to support community housing opportunities. **SECONDED** by Councillor Plant. **MOTION CARRIED**

### d) **Motion 19-23 Wood Lot Harvesting Tender**

Councillor Plant **MOVED** the approval to enter into the agreement with the Carleton-Victoria Wood Producers Association, H.E. Forestry Ltd., and the municipality to select harvest the property outlined in the agreement. **SECONDED** by Councillor McGuire. **MOTION CARRIED**

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e) **Motion 20-23 Utilities Board Mandate**

Councillor Cummings **MOVED** the approval to accept the proposed mandate for the Southern Victoria Utilities Board as presented. **SECONDED** by Councillor McPhail. **MOTION CARRIED**

f) **Motion 21-23 Road Closure**

Councillor Shaw declared a conflict of interest and excused himself from the meeting for this discussion and returned for the next agenda item.

Councillor Cummings **MOVED** the approval of the pre-circulated request for a temporary road closure within the Village on August 26, pending approval from DTI. **SECONDED** by Councillor McPhail. **MOTION CARRIED**

11. New Business

- a) **Flood Modelling Request** – Council discussed making a request to ELG to model the impact of a rain event like what happened recently in Nova Scotia. *Action:* CAO to send request.
- b) **Committee Update** – Mayor McLaughlin explained that she will be making some adjustments to the committee memberships for Councils next meeting.
- c) **Fire Truck Tender** – CAO provided an update on the tender process.

12. In-Camera Session

- a. Land Issues & Legal

13. Adjournment